Subject: Revision of Form TSP-U-70, Thrift Savings Plan Request for Full Withdrawal

Date: August 1, 2002

The Federal Retirement Thrift Investment Board (Board) has revised and renamed Form TSP-U-70 to reflect the changes to the post-employment withdrawal program which will occur when the new record keeping system is implemented in September 2002. Currently called Withdrawal Request, the Form TSP-U-70 for the new record keeping system will be called Request for Full Withdrawal.¹ A copy of this revision, dated August 2002, is attached to this bulletin. This revision may also be obtained from the uniformed services section of the TSP Web site at www.tsp.gov beginning August 15, 2002.

This revision **supersedes** all prior versions of Form TSP-U-70; services should discard their supplies of earlier versions of the form. After August 23, 2002, if the TSP record keeper receives a withdrawal request on an earlier version of Form TSP-U-70, the request will not be processed, and the participant must complete the new version of the form to withdraw his or her account fully.

Distribution of Form TSP-U-70. The Board will send a small supply of the revised Form TSP-U-70 to services' central distribution points. Upon receipt, central distribution points should distribute these forms proportionately to personnel or administrative offices within the service.

(continued on next page)

Questions concerning this bulletin should be directed to the Federal Retirement **Inquiries:**

Thrift Investment Board at 202-942-1460.

Chapter: This bulletin may be filed in Chapter 8, Withdrawal Program.

This bulletin supersedes TSP Bulletin 02-U-7, Thrift Savings Plan Booklet, With-**Supersedes:**

drawing Your TSP Account After Leaving Federal Service, Form TSP-U-70, With-

drawal Request, and Tax Notice, dated March 1, 2002.

¹ In the new record keeping system, participants may also request a partial withdrawal of their TSP accounts. The application participants must submit to take this action is Form TSP-U-77, Request for Partial Withdrawal When Separated. See TSP Bulletin 02-U-29, dated August 1, 2002, for more information about that form.

Service responsibilities. Services must provide Form TSP-U-70 to participants when they separate from the uniformed services. As explained in TSP Bulletin 02-U-20, dated July 16, 2002, Form TSP-U-70 must be included in the withdrawal packages that services provide to separating participants. If the services need additional copies of this form, they should have a representative of their central distribution point order them by completing the Thrift Savings Plan Order Form (TSP-U-40).

PAMELA-JEANNE MORAN

Deputy Director

Office of External Affairs

Attachment: Form TSP-U-70, Request for Full Withdrawal



Form TSP-U-70 Request for Full Withdrawal

August 2002

GENERAL INFORMATION AND INSTRUCTIONS

Use this form to request an immediate withdrawal of your **entire** vested account balance from your uniformed services TSP account, to be paid after your service confirms your separation. To request a partial withdrawal of your account, do not complete this form; instead, complete Form TSP-U-77, Request for Partial Withdrawal When Separated.

Note: If your uniformed services TSP account includes tax-exempt balances, the percentage of taxable and tax-exempt portions in your withdrawal (or each withdrawal if you elect a mixed withdrawal or monthly payments) will be based on the proportion of taxable and tax-exempt balances in your account at the time the distribution is made.

Before making a withdrawal request, read the booklet *Withdrawing Your TSP Account After Leaving Federal Service* and the TSP notice "Important Tax Information About Payments From Your TSP Account." Your former service should have given you these materials when you separated from service. If you do not have these materials, download them from the TSP Web site (www.tsp.gov) or ask your former service for a copy.

Note: If, after reading the TSP tax notice, you decide to submit a Form W-4P, Withholding Certificate for Pension or Annuity Payments, attach a copy of the form to your withdrawal request when you mail it to the TSP Service Office. If you request a mixed withdrawal, indicate on the top of Form W-4P the option to which the withholding applies.

You should **not** complete Form TSP-U-70 if:

- Your vested account balance is less than \$200. The TSP will
 automatically send you a check for the balance of your uniformed services TSP account after your service reports that you
 have separated.
- You expect to be rehired after a break in service of less up 31 calendar days. You must be separated from service for 31 or more days in order to be eligible for a post-employ her withdrawal. If you expect to rejoin the uniformed services to be rederal civilian service after a break in service of the company of the co

There are two ways to reques a pot the proyncat withdrawal:

- Complete Form 3P-U-70 nd n t to me TSP Service Office;
 or
- 2. Use the 3P cbs. (www.tsp.gov) to begin (and, in some cases, compete you, withdrawal request. If your request cannot be completed on the Web because additional signatures, information, or documentation is needed, you may print out a partially completed withdrawal request form at the end of your online session. Review the form, complete any missing information, and provide any required signatures and documentation.

 Do not change or cross out any of the prefilled information resulting from your entries on the Web; the form may not be accepted for processing if you do.

Note: Access to the Web site's post-separation withdrawal request area is not available to a participant until the participant's service reports his or her separation to the TSP.

After completing your withdrawal request, make a copy for your records. Mail the original to:

TSP Service Office National Finance Center P.O. Box 61500 New Orleans, LA 70161-1500

Telephone Number: (504) 255-8777 TDD: (504) 255-5113

SECTION I. Complete Items 1-9. The address you provide on this form will be used to update the address in your TSP account record. If you are married, provide your spouse's name and Social Security number.

SECTION II. Spouses' rights apply to accounts that are more than \$3,500 at disbursement. If your TSP account balance is \$3,500 or less, you do not need to complete Section II. Otherwise, if you are a **married uniformed services participant** and your account balance is more than \$3,500, complete Section II. By law, your spouse is entitled to an annuity with a 50% survivor benefit, level payments, and no cash refund (i.e., TSP Annuity Option 3b). If you would like to use your **entire vested account balance** to purchase this annuity, check Item 12 and skip to Section VII. For any other withdrawal option, including a mixed withdrawal, your spouse must waive his or her right to that annuity by signing and dating Items 13 and 14. Your spouse's signature must be notarized in Item 15.

If you cannot obtain your spouse's signature because his or her whereabouts are unknown or exceptional circumstances apply, check the box in Item 16 and submit Form TSP-U-16, Exception to Spousal Requirements, with the required documentation.

SECTION III. You may withdraw your entire account balance by choosing any one, a combination of any two, or all three, of the basic available withdrawal methods (single payment, routhly payments, life annuity). On the line to the right of each withdrawal method, indicate the percentage of your account to be would like to withdraw by that method. Be count that the percentages in Items 17a, b, and c add up to 100%. U a whole percentages only. **Note:** You can use the calculators to the SP Web site to project an annuity or a monthly partnent.

If you choose to withdrawy haccount as a TSP annuity, the minimum amount to purchase the constraint if you be withdrawing only a portion of your account by means of an annuity (Item 1) the representage you choose must equal \$3,500 kmc of your vested account balance. You must also provide information needed for the annuity purchase on Page 3 of this form.

If you withdrawing any portion of your account by means of morthiy payments (Item 17c), indicate either the dollar amount that you would like to receive each month or check the box to have the TSP compute your payments based on your life expectancy. If you choose a dollar amount, it must be at least \$25.

- If you indicate a monthly dollar amount, you will receive that amount until you change it or until your entire account balance has been paid. Note: You are allowed to change the dollar amount annually.
- If you choose to have the TSP compute your payments, your payments will be computed using the IRS Single Life Table, Treas. Reg. § 1.401(a)(9)-9, Q&A 1 (for participants age 69 and younger) or the Uniform Lifetime Table, Treas. Reg. § 1.401(a)(9)-9, Q&A 2 (once a participant turns 70).

Transfer Option. If you choose to withdraw any portion of your account by means of a single payment, or a monthly payment for a fixed dollar amount that results in a payment schedule that is expected to last less than 10 years, you may also elect to transfer all or any portion of the payment(s) to a traditional IRA or an eligible employer plan. Single or eligible monthly payments that are not transferred directly to an IRA or plan are subject to **mandatory 20% Federal income tax withholding.** Read the TSP notice "Important Tax Information About Payments From Your TSP Account" for detailed tax rules affecting payments from your account.

Note: If your uniformed services account includes tax-exempt balances, the withdrawal from your account will be based on the proportion of taxable and tax-exempt balances in your account. However, the taxable portion of your withdrawal will be transferred to your IRA or plan first. Tax-exempt money will be transferred **only if** the taxable portion of your withdrawal does not satisfy the percentage of your withdrawal that you elected to transfer to your IRA or plan **and** the IRA or plan certifies that it will accept tax-exempt money. Amounts that are not transferred will be paid directly to you (or to your checking or savings account, if you choose that option).



1.
INFORMATION
ABOUT YOU

INFORMATION		1.	Name				
ABOUTYOU		2	Last	3.	First	4	Middle
		2.	Social Security Number	3.	// Date of Birth (mm/dd/yyyy)	4.	() Daytime Phone (Area Code and Number)
		5.	AddressStreet address or b	nov number			
		6.			7		8. Zip Code
						,	
		9.	Are you married, even Yes (Go to Item 10.	•	m your spouse? o (Skip to Section III.)	10.	Spouse's Social Security Number
		11.	Spouse's Name		First		Middle
II. FOR MARRIED UNIFORMED SERVICES		a 50	% survivor benefit, level	payments, and	no cash refund. Chec	k Item 1	e is entitled to a surv. nnuity with 2 to use tour en reacce unt balat annuity (item 13, 14, and 15),
PARTICIPANTS ONLY Your spouse's signature must be notarized.		12.		benefit, level p			urchase ne rescribed joint life an- Option 3b in Section VIII). (Skip to
	OR	13.	Spouse: I give up my ri	ght to the preso	rived joint life ann	(Ar Jity	Option 3b) by signing below.
		15.	Spouse's Signature Notary: On this who skr w to or vas sign of the skr w to or vas		ne, personally appear	ed and a	14. Date Signed The person who signed Item 13, acknowledged to me that he or she e.
		16	My rm sion expires Participant: Check		Notary Jurisd		-
			· —	-			
III. WITHDRAWAL							oosing monthly payments, include the yments based on your life expectancy.
ELECTION		17.	a. Life Annuity	.0% (Must equal \$3,500 or m	ore. Also	complete Page 3.)
			b. Single Payment	.0%			
			c. Monthly Payments TOTAL	<u>.0%</u> -	→ \$ <u>.00</u>) per mor	nth OR Compute my payments
		amo		ents expected to	be made in less that	n 120 m	or monthly payments (for a dollar onths) to a traditional IRA or to an ection IV.
		18.	Transfer	my single pay	ment to a traditional I	RA or eli	gible employer plan.
		19.		le employer pla	n. (Note: You cannot	transfer p	r amount indicated above to a payments expected to last 120 y.)

GENERAL INFORMATION AND INSTRUCTIONS

SECTION IV. If you chose to transfer any portion of your single or monthly payments by completing Item 18 and/or Item 19, complete this section. Your traditional IRA or eligible employer plan can use this information to identify you when completing Section V.

Note: Some IRAs or plans will not accept tax-exempt balances. If the IRA or plan does not accept tax-exempt balances, any tax-exempt balances that would otherwise be transferred will be paid directly to you (or to your checking or savings account by direct deposit, if you elected that option).

SECTION V. If you chose to transfer your single payment or eligible monthly payments to a traditional IRA or an eligible employer plan, your financial institution or plan administrator must complete this section before you submit this form to the TSP. (A traditional IRA and an eligible employer plan are described in the TSP tax notice "Important Tax Information About Payments From Your TSP Account.")

Do not submit transfer forms of financial institutions or plans; the TSP cannot accept them.

Note: You can transfer to *only one* traditional IRA or eligible employer plan; therefore, if you chose a mixed withdrawal with both single and monthly payments (that are eligible to be transferred), all payments you chose to transfer will be sent to the financial institution/plan and account designated in this section.

The institution or plan to which your withdrawal is to be transferred must be a trust established inside the United States (i.e., the 50 States and the District of Columbia).

The financial institution or plan should retain a copy of this page to identify the account to which the check should be deposited whit is received. If the transfer is to a traditional IRA, the institution accepting the transfer should submit IRS Form 5498, IR CC tribution Information, to the IRS.

Type of Account and Account Number. In Item 27 inc. the transfer is to a traditional IRA or elicible and loyer Ian. In 128, enter the account number, if available, if the IRA or plant to which the money is to be transferred. If the transfer Ignore employer plan, you must provide the improved the improve

Transfer of Tax-Exe opt Bala ces. In the uniformed services, in cell circulatance are entitled to contribute tax-exempt money of circulatance are entitled to contribute tax-exempt money of circulatances. TSP accounts; therefore, their accounts are entitled to contribute tax-exempt balances. Tax-exempt

balances are never subject to taxation (unlike either tax-deferred balances, which are subject to taxation at a later date, or after-tax balances, on which taxes have already been paid). If the participant's account includes a tax-exempt balance, the taxable portion of the withdrawal will be transferred first. Tax-exempt money will be transferred only if the taxable portion of the withdrawal does not satisfy the participant's transfer election and the IRA or plan accepts tax-exempt balances. If the IRA or plan does not accept tax-exempt balances, that portion of the account will be paid directly to the participant. The representative of the IRA or plan must check the appropriate box in Item 30 to indicate whether it will accept tax-exempt balances.

Make check payable to. Provide the name of the IRA trustee or plan administrator (Item 31) as it should appear on the check. The check will be made payable to the name you provide on this line.

Mail to. If the check is to be mailed to someone other than the payee of the check, provide the name and address (Items 32 - 33) of the institution and/or person to whom the check show the sent.

The certifying representative must provide the requisit of information in Items 34 – 37. If we need to contain the manch institution or plan for more information, the indivition all narrows here will be used as the contact person.

SECTION VI. Compathic section of y if you want the TSP to send your sing payment of nonthly payments directly to your checking or seeings account by the payment deposit (electronic function than sfer (FT)). Provide all of the requested information. If you not know the plain outing Number, contact your financial internal for this information.

Note: Only payments that are **not being transferred** to a tradition and or eligible employer plan can be paid by EFT. EFTs will be made only to a financial institution in the United States. EFT is a safer method of payment than mailing a check to you.

SECTION VII. Read the certification; then sign and date it. By signing the certification, you are certifying that the information you have provided is true and complete to the best of your knowledge. You are also certifying that you are separated from the uniformed services and that your separation from all Federal service will last for 31 days or more.

Social Security Number: Nama.

Name:	Sc	Page 2				
IV. INFORMATION FOR YOUR TRANSFER	If you want to transfer all or a portion of your withdrawal directly to your traditional IRA or eligible employer plan, complete this section, then take or send this page to your IRA or plan. Your financial institution or plan administrator must complete Section V and return this page to you.					
	20. Name	First	Middle			
	21. Social Security No	22. ()	Area Code and Number)			
	23. Address Street address or box number					
	24. City	25.	26. Zip Code			
V. INFORMATION FROM THE IRA OR ELIGIBLE	Complete this section and return this for plan administrator must ensure that the plan" as defined by the Internal Revenue Do not submit transfer forms of finance.	account described here is a "tradition ue Service.				
EMPLOYER PLAN	27. Type of Account Traditional	IRA Eligible Employer Plan 28	Account Number			
To be completed by financial institution/plan administrator	29. Plan Name Only if eligible employer plan					
	30. Tax-exempt balances, if any, will be accepted into the account identified above. Yes No					
	31. Make check payable to IRA Trustee or Plan Administrator (Line response o 30 characters.)					
	32. Mail to Name of institution or person ut diff	e Tro Item 31				
	33. Address	City State	Zip Code			
	I confirm the anchoracy of the incomation As a representative of the financial institute of the confirmation of plan agrees to the confirmation of plan agrees to the confirmation of the	itution or plan to which the funds are accept the funds directly from the 1	being transferred, I certify that			
	Typed or Printed Name of Certifying Represe	entative 35	Phone (Area Code and Number)			
	36. Signature of Certifying Representative	37	Date Signed			
VI. REQUEST	Single or monthly payments not being account at a financial institution.	transferred can be paid by direct de	eposit to a checking or savings			
FOR DIRECT	38. Pay my ☐ single payment ☐ mo	onthly payments or both types of	payments by direct deposit			

DEPOSIT

osit.

39. Name of Financial Institution

41. Type of Account Checking

Savings 42.

VII. **CERTIFICATION** I certify that the information I have provided in Sections I – VI is true and complete to the best of my knowledge. I also certify that I am separated from the uniformed services and I do not expect to rejoin the uniformed services or join Federal civilian service within 31 days after my separation. Warning: Any intentional false statement in this application or willful misrepresentation concerning it is a violation of law that is punishable by a fine of as much as \$10,000 or imprisonment for as long as 5 years, or both (18 U.S.C. 1001).

Date Signed Participant's Signature

Routing Number (Must be 9 digits.)

Account Number

GENERAL INFORMATION AND INSTRUCTIONS

Complete Page 3 (Sections VIII – XI) only if you would like to purchase an annuity and have indicated this by checking the box in Item 12 or by entering a percentage in Item 17a.

Read the booklet *Thrift Savings Plan Annuities* before completing this page. This booklet describes TSP annuity options and features. **Note:** You cannot change your annuity option or cancel your annuity once your annuity has been purchased.

SECTION VIII. Provide your gender, then choose the annuity option you want by checking the appropriate box. **Note:** If you are a married uniformed services participant and you checked Item 12 on Page 1, you must select Annuity Option 3b; otherwise, your form cannot be accepted.

An asterisk (*) before an annuity option number indicates that there is a cash refund or 10-year certain feature associated with that annuity. If you choose one of these annuities, you must complete Section X and name beneficiaries for your annuity.

If you are choosing among the joint life annuities, consider both the monthly payments you will receive while you and your joint annuitant are both alive and the payments that will be made to the survivor if one of you dies. If you choose a joint life annuity with a 50 percent survivor benefit, the monthly annuity payment to the survivor — whether the survivor is you or your joint annuitant — will be reduced by half (that is, 50 percent) of the annuity payment made while you and your joint annuitant are alive. If you choose an annuity with a 100 percent survivor benefit, the monthly annuity payment to the survivor will not be reduced when one of you dies. However, with the 100 percent survivor benefit, the monthly payment that you will receive while you and your joint annuitant are both alive will be less than if you select the 50 percent survivor benefit. The booklet *Thrift Savings Plan Annuities* provides detailed information.

SECTION IX. If you chose a joint life annuity, you must provide the requested information about your joint annuitant. You must also provide a copy of your joint annuitant's birth certificate. If your annuitant's birth certificate is unavailable to of the folice of three items may be used if the date of birth is sown bap small certificate, family bible record, or reviriage per trace to a lifth certificate or the above items and reliable, ubmit two of the following types of endence: thou spell ge record, church record, birth certificate of children (in an ent's age is shown), family record of get logies, liver's cense, military identification, military discharge poles passed the insurance papers, hospital records, certificate of voting records. Do not send original documents; bey will not be returned to you. If the name on a document is not the same as the current name, you may be requested to submit a statement from the joint annuitant indicating that he or she is the person named in the document.

If you choose an annuity that provides for a joint annuitant other than your spouse, the joint annuitant must be either a former spouse or someone with an **insurable interest** in you. This means that the person is financially dependent on you and could reasonably expect to derive financial benefit from your continued life. Blood relatives or adopted relatives (but not relatives by marriage) who are closer than first cousins are presumed to have an insurable

interest in you. If you name such a joint annuitant (i.e., a former spouse or someone with an insurable interest) who is more than 10 years younger than you, you must choose a joint life annuity with the 50 percent survivor benefit. The only exception is for a former spouse to whom all or a portion of your TSP account is payable pursuant to a retirement benefits court order.

If the person you named as your joint annuitant is not presumed to have an insurable interest in you, you must submit an affidavit (i.e., a certification signed before a notary public) from someone with personal knowledge that the named person has an insurable interest in you. The certifier must know the relationship between you and the joint annuitant and must state why he or she believes that the named joint annuitant might reasonably expect to benefit financially from your continued life.

SECTION X. If you chose an annuity option with a cash refund or 10-year certain feature, you must designate a beneficiary or beneficiaries to receive benefits from the annuity after the death, under the conditions outlined in that feature is bene diary designation on this form applies to the portion of you account used for the annuity purchase. After you will be the directly with the annuity provider.

The share of ar beneficiary no dic before you die will be distributed among the surviving benediaries in proportion to the share you indicate, or edirely to the surviving beneficiary. You may name any proportion, trust, legal entity, or your especial your beneficiary. If you need additional space, use a blank spet of paper with your name, Social Security number, and date of with space. Use the same date on each page.

Indicate a percentage or fractional share for each beneficiary. Do not mix percentages and fractions. Percentages must add up to 100 percent; fractions must add up to 1.

- If your beneficiary is a person, enter for each beneficiary the last name, first name, and middle name; Social Security number (SSN); and relationship to you.
- If your beneficiary is a firm, corporation, or other legal entity, enter the name of the legal representative. Enter the Employer Identification Number (EIN) and enter "firm" and the name of the firm on the relationship line.
- If the beneficiary is a trust, enter the name of the trustee. Enter the EIN, if available, and enter "trustee," the name of the trust, and the date the trust was established on the relationship line.
- If the beneficiary is an estate, enter the name of the executor. Enter the EIN, if available. Enter "executor" and the name of the estate on the relationship line.

SECTION XI. Sign and date the form.

PRIVACY ACT NOTICE. We are authorized to request this information under 5 U.S.C. chapter 84. Executive Order 9397 authorizes us to ask for your Social Security number, which will be used to identify your uniformed services TSP account. We will use the information you provide on this form to process your request for a full withdrawal. This information may be shared with other Federal agencies and the uniformed services for statistical, auditing, or archiving purposes. In addition, we may share the information with law enforcement agencies investigating a violation

of civil, criminal, or military law, or agencies implementing a statute, rule, or order. It may be shared with congressional offices, private sector audit firms, spouses, former spouses, and beneficiaries, and their attorneys. We may also disclose relevant portions of the information to appropriate parties engaged in litigation. You are not required by law to provide this information, but if you do not provide it, we will not be able to process your withdrawal request.

	Complete this page of	only if you are request	ing an annuity.				
VIII. ANNUITY ELECTION	Provide your gender in Item 45, then continue to Item 46 and check the annuity option you want. Also complete Section X if you choose an option marked by an asterisk (*). (Note: If you are a married uniformed services participant and you checked Item 12 on page 1, you must select annuity option 3b.)						
	45. Your Gender Male	Female					
	46. Single Life — Level Payment 1a No additional features 1b Cash refund 1c 10-year certain		Single Life — Increas 2a No additional f *2b Cash refund *2c 10-year certain	eatures			
	Joint Life With Spouse — Le 3a 100% to survivor, no ac 3b 50% to survivor, no ac *3c 100% to survivor, cash *3d 50% to survivor, cash	dditional features dditional features refund refund	Joint Life With Spous 4a 100% to surviv 4b 50% to surviv *4c 100% to surviv *4d 50% to surviv	e — Increasing Payments: or, no additional features or, no additional features or, cash refund or, cash refund			
	Joint Life Wit 5a 100% to survivor, no ac 5b 50% to survivor, no ac		an Spouse — Level Pay *5c 100% to surviv *5d 50% to surviv	or, on hire.			
IX. INFORMATION ABOUT	Complete this section if you chos date of birth. If you chose a joint quired to submit an affidavit.						
SPOUSE OR OTHER JOINT	47. Name	First	Middle				
ANNUITANT	49. Relationship to Participant	30. ₁ender □	Male Female 51.	Joint Annuitant's Social Security No.			
X. BENEFICIARY DESIGNATION FOR YOUR TSP ANNUITY	If you chose an annument a saterisk (*), more a be entropy of fractions. Per en ages hust to be clia. Name	esignation(s) and indicate	the share for each. Use				
	Last Last		First	Middle			
	Social Security Number/EIN	Relationship to Participant		Share:			
	53. Beneficiary Name		First	Middle			
	Social Security Number/EIN	Relationship to Participant		Share:			
	54. Beneficiary Name		First	Middle			
Œ	Social Security Number/EIN Check here if additional pag	Relationship to Participant es are used. How many ac	dditional pages?	Share:			
XI. CERTIFICATION	I certify that the information I have knowledge. (See warning in Sect		– X is true and complet	e to the best of my			
	55. Participant's Signature			56.			
	i ai iioipailio oigilalalo			Date digited			

